

**Peoples Directorate for Children and Family Social Care - Education Welfare**

**CME - Notification of a Non- Standard Transition (Appendix C)**

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| **PLEASE COMPLETE ALL SECTIONS OF THIS FORM** | | |
| **Pupil Surname:**  **Alias: DOB:** | | **Pupil First Name:**  **Pupil Middle Name:** |
| **Full Postal Address** where the pupil normally resides    **Pupils Future Address** | | **Names of parents / guardians** with whom the pupil normally resides full names and DOB if known please  **1 …………………………………...………….**  **Relationship to pupil:**  **2. …………………………………………….**  **Relationship to pupil:** |
| **Contact No Home:** |
| **Contact No Mobile:** |
| **Name of School:**  **Contact name in school:** | | |
| **Addition to Roll required within 5 working days**  **Date enrolled:** | **Previous School** | |
| **Removed from Roll**  **date removed;**  **date last attended school:** | **Destination School**  **Enrolment Date** | |
| **Reason for Removal / Deletion from Roll** (Appendix Aof the CME Policy) | | |
| Any Additional Information or Service Involvement. Are there any concerns the family will not vacate the property or leave the country? (if applicable). | | |
| **Please send this notification form to the Education Welfare Service by E-mail to**  [**CME@barnsley.gov.uk**](mailto:CME@barnsley.gov.uk)  **The Children Missing Education policy can be found at** [**https://www.barnsley.gov.uk/services/children-families-and-education/schools-and-learning/children-missing-education**](https://www.barnsley.gov.uk/services/children-families-and-education/schools-and-learning/children-missing-education/)  **Barnsley Council/Education Welfare’s privacy statement is available to view at** [**https://www.barnsley.gov.uk/media/8746/early-start-prevention-and-sufficiency-education-welfare-service.pdf**](https://www.barnsley.gov.uk/media/8746/early-start-prevention-and-sufficiency-education-welfare-service.pdf) | | |