

# GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

## *DRAFT*

### **MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD ON WEDNESDAY, 26<sup>th</sup> JUNE 2024, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM**

PRESENT; Councillors Berry, Hazeldine, Ogden; Clerk.

2024/027. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Noted – Councillor Edmondson could not attend and had provided reasons.

Resolved – Council approved the reasons for absence.

2024/028. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – Councillor Hazeldine declared an interest in item 2024/034.1 and will make a factual statement only.

2024/029. TO CONFIRM AND SIGN THE MINUTES OF THE ANNUAL MEETING HELD ON 22<sup>ND</sup> MAY 2024.

Resolved – minutes approved as accurate by the Council and signed by Councillor Barry.

**2024/030. TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.**

Noted – no members of the public were present.

2024/031. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING.

2024/0488 INSTALLATION OF FERRIC DOSING KIOSK, INGBIRCHWORTH SEWAGE WORKS.

Resolved – no comment from the Council.

2024/032. TO NOTE THAT AN ELECTION HAS NOT BEEN CLAIMED DUE TO A CASUAL VACANCY ARISING SO THE COUNCIL CAN PROCEED WITH CO-OPTION, CLERK HAS ISSUED A NOTICE ASKING PEOPLE TO BECOME A COUNCILLOR.

Noted – Clerk has not had any interest expressed yet.

2024/033. TO NOTE THAT THE LOCAL GOVERNMENT BOUNDARY COMMISSION CONSULTATION FOR BARNSELY HAS BEEN EXTENDED TO THE 9<sup>TH</sup> OF SEPTEMBER DUE TO THE TIMING OF THE GENERAL ELECTION.

Noted.

2024/034 TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

2024/034.1 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE NEW SHELTER AND PATH BEING BUILT NEAR THE PETANQUE TERRAINS BY THE PETANQUE CLUB.

Noted – Councillor Hazeldine stated that the shelter and path are in progress and the aim is to complete it in the next two weeks.

Councillor Berry commented that it was good to see the community working together to do this.

2024/034.2 TO RECEIVE AND CONSIDER MATTERS RELATING TO A REQUEST TO USE THE RECREATION FIELD FOR A FOOTBALL TEAM, AND A SEPARATE REQUEST TO MOW A STRIP AT THE EDGE OF THE FIELD FOR CRICKET PRACTICE.

Noted – Councillor Hazeldine noted that there is not enough space for a full-size pitch, there would be a risk of balls hitting other people on the field, or windows (especially with more new housing at the Fountain end), also they would need to ensure no studded footwear on the petanque terrains and manage the required parking. Councillor Ogden thought a junior pitch across the width of the field may work. For the cricket query the same issue arose with balls and where to locate this on the field.

Resolved – Council agrees that the field is not suitable for a full-size football pitch with adult teams in a league, and the Clerk can respond directly to such requests. Request about junior teams/more informal game setups will be assessed on a case-by-case basis. The teams would need to show how they will manage the issues identified above. For the cricket query the Clerk is to request more information.

2024/034.3 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE TIMING AND EXTENT OF GRASS MOWING AT SUMMERFORD AFTER A MEMBER OF THE PUBLIC EXPRESSED CONCERN ABOUT IMPACTS ON WILDFLOWERS AND WILDLIFE.

Noted – this area is also used by dog walkers and picnickers for amenity, and some have expressed worries about ticks in long grass.

Resolved – Council will get some advice about mowing (timings and extent) from the Penistone area environmental team (Greenotes CIC) and write this up for the contractors who do the mowing.

2024/034.4 TO RECEIVE AND CONSIDER MATTERS ABOUT IN-PROGRESS VILLAGE MAINTENANCE AND GARDENING WORKS.

Noted – Mr. Wood (AWC) provided a quote to repair picnic tables at Summerford and Sandbeds. Councillor Edmondson had since noted that the separate seat at Sandbeds needed work as well, and to ask the handyman to do this.

Resolved – Mr. Wood to proceed with repairs including the seat at Sandbeds.

2024/035.TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

2024/035.1 TO NOTE THAT THE CLERK REPORTED THE FENCE AND WALL PROBLEMS ON THE A629 OPPOSITE THE OLD CHAPEL TO BARNSELY COUNCIL.

Noted – some repairs had been done but a section of fencing to the right of Mill Lane is still damaged.

Resolved – Clerk to report to BMBC.

2024/036.TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Noted – no matters to refer.

2024/037.TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted – Councillor Berry was contacted by Brooke Leisure about placing advertising in the Council's noticeboard. Instead, will suggest sponsoring restoration of the telephone box in conjunction with

the Council, with recognition for doing this. Councillor Berry will contact Yorkshire Water again about leasing some land in Ingbirchworth for car parking. This was put on hold this year as it looked like another use of the land may have been planned.

#### 2024/038.FINANCIAL MATTERS

##### 2024/038.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

##### **Accounts for payment**

26.06	#763	Liz Charlesworth	Garden tasks Apr/May/June	£216.00
26.06	#764	BL Lonestar Ltd	Hire of Fountain function Room 26th June	£30.00
26.06	#765	D Berry	Chairman's allowance April- June 2024	£13.00
26.06	#766	Clerk	Salary April-June 2024	as agreed

##### **Income received**

23.05		L& D Edmondson	Donation from Mr and Mrs Stancliffe for new defib pads	£60.00
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##### **Debit card account payments made by Clerk**

None

##### 2024/038.2 TO RECEIVE AND NOTE BANK RECONCILIATION REPORT TO MAY 30<sup>TH</sup>.

Noted – a bank balance of £16,845.63 was reported.

Resolved – bank reconciliation report was checked by a Councillor and signed as accurate

##### 2024/038.3 TO RECEIVE AND CONSIDER THE BUDGET MONITOR REPORT TO JUNE 26<sup>TH</sup>.

Resolved – budget monitor report accepted.

##### 2024/038.4 TO NOTE THAT THE VAT RECLAIM FOR 2023-24 HAS BEEN SUBMITTED TO HMRC.

Noted.

##### 2024/038.5 TO REVIEW AND CONSIDER THE RESERVED AMOUNT OF £8000 EARMARKED FOR FACILITATING A COMMUNITY VENUE.

Resolved – retain this sum as reserved as provision of car parking may still be possible.

##### 2024/038.6 TO NOTE THAT THE PUBLIC INSPECTION PERIOD OF THE COUNCIL'S ACCOUNTS IS OPEN TO JULY 13<sup>TH</sup>.

Noted – no inquiries received to date.

2024/038.7 TO RECEIVE AND NOTE THE YLCA ADVICE ABOUT SALARY PAYMENTS AND PAYE FOR EMPLOYEES.

Noted – advice provided about an employment matter raised by the auditor.

Resolved – Clerk to complete the required documentation and provide to a Councillor for review.

2024/039.TO NOTE CORRESPONDENCE RECEIVED.

2024/039.1 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (MAY/JUNE).

Noted.

2024/040.TO CONFIRM THE NEXT COUNCIL MEETING DATE AS WEDNESDAY JULY 31ST, 2024.

Resolved – next meeting is on Wednesday July 31<sup>st</sup>.