

# **GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL**

## **MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD ON WEDNESDAY, 18TH SEPTEMBER 2024, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM**

PRESENT; Councillors Berry, Hazeldine, Ogden; Clerk.

2024/056. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Noted – Councillor Edmondson sent apologies as is on holiday that week, due to meeting date mix up on the last agenda.

Resolved – Councillors approved the reason given.

2024/057. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – Councillor Hazeldine declared an interest in item 2024/066.1.

2024/058. TO CONFIRM AND SIGN THE MINUTES OF THE ANNUAL MEETING HELD ON 31ST JULY 2024.

Noted - minutes agreed to be a true and accurate record of the last meeting.

Resolved - minutes signed by Councillor Berry.

2024/059. TO REPORT ANY MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA – FOR INFORMATION ONLY.

Noted – no matters reported.

**2024/060. TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.**

Noted – no members of the public were present.

2024/061. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING.

2024/061.1 TWO STOREY SIDE AND SINGLE STOREY REAR EXTENSIONS TO A TWO-STOREY DETACHED DWELLING, INGBIRCHWORTH.

Resolved – no comment from the Council.

2024/062. TO NOTE THAT THE CLERK HAS EXTENDED THE NOTICE ASKING PEOPLE TO APPLY TO BECOME A COUNCILLOR BY CO-OPTION.

Noted – nobody has contacted the Clerk. The notice can be left open ended until a volunteer comes forward.

2024/063. TO RECEIVE AND CONSIDER THE REQUEST TO PLACE A MEMORIAL BENCH (2-3 SEATER OF TRADITIONAL STYLING, EITHER WOODEN SEAT WITH CAST ENDS OR A COMPLETELY WOODEN BENCH) ON SUMMERFORD BY A MEMBER OF THE PUBLIC WHO WILL PAY FOR THE BENCH AND ARRANGE INSTALLATION. THE BENCH WILL BE A DONATION TO THE PARISH.

Noted – Clerk has requested more information from the member of the public before they go ahead with this. They have agreed that it will be a donation to the parish and the bench would become the responsibility of the Parish Council to insure and maintain.

2024.064. TO RECEIVE AND CONSIDER MATTERS RELATING TO PROVISION OF PARKING IN INGBIRCHWORTH VILLAGE.

Noted – Councillor Berry is following this up with the interested parties.

2024.065. TO RECEIVE AND CONSIDER MATTERS RELATING TO IMPROVING THE COUNCIL'S METAL STORAGE UNIT WITH INSULATION AND SHELVING.

Noted – Councillor Hazeldine proposed organising the Council's storage container with some shelving along the back and one side as items are just on the ground now. Will measure up the dimensions and look for suitable racking, estimates this will cost around £100. Clerk suggested this could come from the outstanding village maintenance budget.

Resolved – Councillors approved of the plan and the proposed spend, Councillor Hazeldine can proceed with this.

2024/066. TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

2024/066.1 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE WORK DONE BY THE INGBIRCHWORTH PETANQUE SOCIAL CLUB ON IMPROVING THE TERRAINS AND ADJACENT GROUND ACCESS AND SEATING.

Noted – Councillor Hazeldine gave an update about the works. The path extension has been completed, three tons of soils were redistributed and reseeded, the shelter has a new name plate, the two new teak benches are in situ and have been treated with the recommended protector and there is a water butt at the rear of the shelter.

Councillor Hazeldine noted that the commemorative bench for the late Queen on the recreation field needs protecting, as will the King Charles III bench on the old village green.

Resolved – Clerk to purchase teak protector solution from Cyan, estimated cost of £30-40, and arrange delivery to Councillor Hazeldine.

2024/066.2 TO RECEIVE AND CONSIDER MATTERS ABOUT DEER DAMAGE TO THE APPLE TREES PLANTED ON THE RECREATION FIELD.

Noted – ongoing issue to discuss at a future meeting.

2024/066.3 TO NOTE THAT THE CLERK HAS PURCHASED THE BOUNDARY FENCING MATERIALS FOR THE 'OLD VILLAGE GREEN' AT £288.15 PLUS £57.63 VAT. COUNCILLOR BERRY WISHED TO THANK COUNCILLOR EDMONDSON FOR HIS WORK THIS YEAR WITH OTHER VOLUNTEERS ON THE 'OLD VILLAGE GREEN' AREA, WHICH NOW HAS A COMMEMORATIVE BENCH, INTERPRETIVE SIGN AND WILL SOON HAVE NEW DECORATIVE BOUNDARY FENCING.

Noted – fencing delivery is due w/c September 30<sup>th</sup>.

2024/066.4 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE REQUEST FROM A MEMBER OF PUBLIC ABOUT MOWING A PRACTICE CRICKET STRIP ON THE RECREATION FIELD.

Resolved – Council agrees the member of the public can mow and use the practice strip if clippings are disposed of correctly (e.g. taken home for green waste or distributed on the surrounding ground) and there is no expectation of exclusive or reserved use as the recreation field is a public access area.

2024/066.5 TO RECEIVE AND CONSIDER MATTERS ABOUT IN-PROGRESS VILLAGE MAINTENANCE AND GARDENING WORKS.

Noted – the handyman has completed the picnic bench and bench repairs at Sandbeds and Summerford. Councillor Hazeldine noted that the dismantled wooden planters have been disposed of at the waste centre.

2024/067. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE ANNUAL REMEMBRANCE DAY SERVICE AND CHRISTMAS TREE LIGHT SWITCH-ON EVENTS.

Noted – Councillor Berry may give the talk at the Remembrance Day service. Councillor Ogden to ask Melvin Carr about supplying a Christmas tree for the village and to get a price.

Resolved – Clerk to order five wooden crosses and a wreath for the Remembrance Day service, and to ask Councillor Edmondson to contact Revd Stocker about leading the service again, also about the status of the PA system which was out of order. Donations for attending the Christmas light switch on for Shepley band and the Denby Dale Lions club Santa sleigh agreed at £35 each. Clerk to order a Christmas tree from Fothergills again if Melvin Carr cannot supply at similar cost.

2024/068. TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

Noted – Councillor Berry noted that weeds are growing where the pavement meets the roadside all along the A629, and also on the edges of the pedestrian crossing islands.

Resolved – Clerk to report this to BMBC via their website.

2024/069. TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Noted – two public footpaths in the village have been strimmed by BMBC recently.

2024/070. TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted – nothing to report.

2024/071. FINANCIAL MATTERS

2024/071.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

18.09	#769	BL Lonestar Ltd	Hire of Fountain function room 18th September	£30.00
18.09	#770	Liz Charlesworth	Village garden tasks July and August	£160.00
30.09	#771	D Berry	Chairman's allowance (Jul-Sept 2024)	£13.00
30.09	#772	Clerk	Salary (Jul-Sept 2024)	as agreed
18.09	#773	Allen Wood (AW Construction)	Picnic table and bench repairs - labour and materials	£150.00
18.09	#774	Playsafety Limited	Annual MUGA inspection	£93.60

**Income received**

31.07	NatWest bank	Bank interest	£10.71
30.08	NatWest bank	Bank interest	£9.75

**Debit card account payments made by Clerk**

28.08	Jackson's fencing	Border fencing for old village green (cancelled and payment refunded in Sept)	£369.24
09.09	Jackson's fencing	Border fencing for old village green	£345.78

2024/071.2 TO RECEIVE AND NOTE BANK RECONCILIATION REPORT TO AUGUST 30<sup>TH</sup>.

Noted – a bank balance of £15,677.49 was reported.

Resolved – the bank reconciliation report was checked and signed by a Councillor.

2024/071.3 TO RECEIVE AND CONSIDER THE BUDGET MONITOR REPORT TO SEPTEMBER 18<sup>TH</sup>.

Resolved – budget monitor report accepted.

2024/072.TO NOTE CORRESPONDENCE RECEIVED.

2024/072.1 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (AUG/SEPT).

2024/072.2 YLCA SOUTH YORKSHIRE BRANCH MEETING – INVITATION TO THE MEETING IN OCTOBER.

2024/072.3 YORKSHIRE WATER WOODLAND MANAGEMENT PLANS (HARVESTING AND RESTOCKING) REQUEST FOR FEEDBACK.

2024/072.4 BARNSELY STREET LIGHTING DESIGN ABOUT LAMP COLUMN INSPECTIONS FOR HANGING BASKETS.

Noted – Councillor Hazeldine suggested discussing Greenotes CIC's recommendations for managing Summerford along with Councillor Edmondson's biodiversity report at a future meeting.

2024/073.TO CONFIRM THE NEXT COUNCIL MEETING DATE AS WEDNESDAY NOVEMBER 6<sup>TH</sup>, 2024.

Resolved – next meeting is on Wednesday November 6<sup>th</sup>. Clerk to provide dates for 2025 meetings in time for the next meeting.