

# GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

## ***DRAFT***

### **MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 11TH DECEMBER 2024, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM**

PRESENT; Councillors Berry, Edmondson, Hazeldine; Clerk. Two members of the public.

2024/095. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Noted – Councillor Ogden could not attend due to illness.

Resolved – reasons for absence were approved.

2024/096. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – no declarations of interest received.

2024/097. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 6TH NOVEMBER.

Resolved – minutes from last meeting confirmed as accurate and signed by Councillor Berry.

2024/098. TO REPORT ANY MATTERS ARISING FROM THE MINUTES NOT ON THE AGENDA – FOR INFORMATION ONLY.

Noted – no matters arising.

**2024/099. TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.**

Noted – two members of the public had attended as they were interested in the Councillor role.

2024/100. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING.

2024/100.1 ERECTION OF SINGLE STOREY REAR EXTENSION (PERMITTED DEVELOPMENT) AND SINGLE STOREY FRONT EXTENSION, TO 2 STOREY SEMI-DETACHED DWELLING. HUDDERSFIELD ROAD.

Resolved – no comment.

2024/101. TO RECEIVE AND CONSIDER MATTERS RELATING TO PROVISION OF PARKING IN INGBIRCHWORTH VILLAGE.

Noted – Councillors Berry and Hazeldine met with the landowner, representatives of Brook Leisure, and Yorkshire Water. Further information about the length of a lease will be provided. There would be costs of surfacing, addition of a suitable gate plus managing the opening and locking of any gate, insurance and other considerations. The Parish Council can provide some funding towards annual rent and Yorkshire Water have offered some funding.

Parish Councils have the power under the Road Traffic Act 1984 S57 for ‘Provision and management of car and cycle parks’.

Resolved – Parish Council can pay for a pre-planning consultation if necessary. Clerk to find out if the Parish Council can be a leaseholder with another party.

2024/102. TO RECEIVE AND CONSIDER MATTERS RELATING TO QUOTES FOR TREE CONDITION SURVEY AT THE FORMER BROWNSEDGE QUARRY SITE WOODLAND (TOP OF HORN LANE).

Noted – three quotes were considered, costs ranged from £960 to £1096 (incl. VAT). All the companies had worked with local authorities and had suitably qualified staff (Arboricultural Association – professional membership).

Resolved – the Clerk will contact Crown Tree consultancy to ask them to proceed with the survey, cost £960.

2024/103. TO RECEIVE AND CONSIDER MATTERS RELATING TO IMPROVING THE COUNCIL'S METAL STORAGE UNIT WITH INSULATION AND SHELVING.

Noted – Councillors Edmondson and Hazeldine will do this in the spring.

2024/104. TO RECEIVE AND CONSIDER MATTERS RELATING TO SOUTH YORKSHIRE MAYORAL BUS CONSULTATION.

Noted – Councillor Edmondson attended the meeting arranged via the YLCA with a representative from the mayoral combined authority. They want Parish and Town Councils to comment on proposals and encourage members of the public to respond. Councillor Berry noted that the Greater Manchester mayoral authority has already changed how bus services are run.

Resolved – Councillor Edmondson will formulate a response and circulate to the Council.

2024/105. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE CONSULTATION BY THE GOVERNMENT TO ALLOW REMOTE ATTENDANCE AND PROXY VOTING AT LOCAL AUTHORITY MEETINGS.

Noted – Councillor Berry went through the questionnaire and responses were agreed. The Council agrees with the principle of remote meeting attendance, but only in limited circumstances.

Resolved – Clerk to submit these responses on behalf of the Council

2024/106. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE COUNCIL ACQUIRING A GOV.UK DOMAIN.

Noted – Clerk has applied for a domain and some webmail addresses from force36.net, this is in progress. The grant from the cabinet office should offset some costs.

2024/107. TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

2024/107.1 TO NOTE THAT THE DECORATIVE BOUNDARY FENCING IS NOW IN PLACE AT THE 'OLD VILLAGE GREEN'.

Noted – Councillor Berry thanked Councillor Edmondson for his work on this, the response from the community about the bench and fencing has been very positive. It is a good example of community involvement helped by grant funding adding to the village amenities.

2024/107.2 TO RECEIVE AND CONSIDER MATTERS RELATING TO THE COMMEMORATIVE BENCH PLACED AT SUMMERFORD. THIS WAS DONATED TO THE PARISH BY MISS VICTORIA NEWTON IN MEMORY OF HER LATE AUNT, MRS. JEANETTE SIMMONDS, WHO WAS A LOCAL RESIDENT.

Noted – Councillor Edmondson checked the bench which has been secured with a stake and can be left where it is for now. Miss Newton has sent the invoice for the Council's records.

Resolved – Clerk to add the bench to the Council's asset register.

2024/107.3 TO RECEIVE AND CONSIDER MATTERS RELATING TO HANGING BASKET PROVISION FOLLOWING ADVICE FROM BARNSELY COUNCIL ENVIRONMENT AND TRANSPORT TEAM.

Noted – the street lighting team from BMBC confirmed that concrete posts cannot be used for hanging baskets, only metal posts, of which only a few were available in Ingbirchworth.  
 Resolved – the Council will no longer pursue hanging baskets and will look at other planting options for the village.

2024/108. TO NOTE HOW THE ANNUAL REMEMBRANCE DAY SERVICE AND CHRISTMAS TREE LIGHT SWITCH-ON EVENTS WENT.

Noted – the Remembrance Day service went well, the amplifier worked, a mic stand could be useful for future events. A member of the public present said they may be able to lend one.

The Christmas light switch on event had to be cancelled due to weather warnings about Storm Darragh. Neither Shepley Band nor the Denby Dale Lions Santa Sleigh attendance can be rearranged. The Council will arrange a ‘Bring a bauble’ event with carol singing and music on Wednesday 18<sup>th</sup> instead.

2024/109. TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

Noted – nothing to report.

2024/110. TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Noted – nothing to report.

2024/111. TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted – nothing to report.

2024/112. FINANCIAL MATTERS

2024/112.1 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

**Accounts for payment**

11.12	#779	BL Lonestar Ltd	Hire of Fountain function room 11th December	£30.00
11.12	#780	D Berry	Reimbursement for Refreshments - Xmas event (payment made under s137 Local Government Act 1972)	£72.50
11.12	#781	Fothergills Christmas Trees Limited	Christmas tree supply & deliver (payment made under s137 Local Government Act 1972)	£160.00

**Income received**

31.10		Nat West	Bank interest	£9.76
29.11		Nat West	Bank interest	£8.81

**Debit card account payments made by Clerk**

08.11	Post Office Ltd	Eight second class stamps		£6.80
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2024/112.2 TO RECEIVE AND NOTE BANK RECONCILIATION REPORT TO NOVEMBER 29<sup>TH</sup>.

Noted – a bank balance of £14,439.46 was reported.

Resolved – the bank reconciliation report was checked and signed by a Councillor.

2024/112.3 TO RECEIVE AND CONSIDER THE BUDGET MONITOR REPORT TO DECEMBER 11<sup>TH</sup>.

Resolved – budget monitor report accepted.

2024/112.4 TO RECEIVE AND CONSIDER THE DRAFT BUDGET PROPOSAL FOR 2025-2026.

Noted – budget proposal included £8000 as an earmarked amount for community amenity (small car park), a running reserve of £2500 and suggested a precept of £7810.

Resolved – Council agreed to keep precept at £8300, retain earmarked reserve (£8000), and have an increased running reserve of £2990.

2024/113. TO NOTE CORRESPONDENCE RECEIVED.

2024/113.1 YLCA WHITE ROSE WEEKLY NEWS AND NOTIFICATIONS/TRAINING (NOV/DEC).

Noted – Councillor Hazeldine has booked Councillor training in January 2025 with the YLCA.

2024/113.2 INVITATION FROM THE MAYOR TO THE BARNESLEY CIVIC CAROL SERVICE.

2024/113.3 FROM QUICKLINE COMMUNICATION ADVISING OF A MEETING ABOUT RURAL BROADBAND (PROJECT GIGABIT) ROLLOUT – DATE TBC.

2024/113.4. INQUIRY FROM A MEMBER OF THE PUBLIC ABOUT ATTENDING THE CHRISTMAS LIGHT SWITCH ON EVENT TO RAISE FUNDS FOR A PERSONAL PROJECT.

Noted – Clerk responded to this and a policy regarding these requests will be discussed at a future meeting.

2024/114. TO CONFIRM THE NEXT COUNCIL MEETING DATE AS WEDNESDAY JANUARY 22<sup>ND</sup>, 2025.