2030 Programme Board Meeting
AGENDA
Monday 06 September 2021 (15:00-17:00) via Microsoft Teams

Chair: Cllr. Sir Steve Houghton CBE
Vice-Chair: Yiannis Koursis

Membership:
Cllr Sir Steve Houghton CBE, Yiannis Koursis, Adrian Waite, Amanda Garrard, Andrew Denniff, Bob Kirton, James Abdy, Jeremy Budd, Joada Allen-Booth, Matthew Stephens, Paul Crook, Sarah Norman, Sharon Thorpe, Stephen Batey, Sylvia Ward

No	Item	Tabled by
1	**Welcome, Introductions and Apologies**	Chair
2	**Actions or Matters Arising from Previous Meeting** (Meeting held on 3rd June 2021)	Chair
3	**Introduction – Place Manager (2030 Programme)** Mark to provide brief introduction as newly appointed Place Manager	Place Manager
4	**Review of 2030 Launch Event** Summary of the 'Launch', and key follow up messages	Faith Ridgwick
5	**Proposals for 2030 Board** • Seeking approval to proceed with the Board Forward Plan and proposed future meetings timetable • Board support provided; (Key Notes and Actions Log) – adds governance aspect and rigour to the meetings • Board Members as 'Theme Leads' • Developing 'Interactive Membership' – deep dives into 2030 themes, plus check and challenge	Place Manager, Faith Ridgwick
6	**Communications and Marketing** • Katie - Developing the 2030 story – effective communications, and driving the top 10 messages of what has been achieved • Jo - discuss the *'telling the story'* - key programme achievements • Discussion from all around the importance of internal-facing and external-facing communications/marketing • Driving messages forward with anchor institutions, and the general connectivity of the work of this Board	Jo Cooper, Katie Rogers, All
7	**Outcomes, Measures and Targets** • Defining our Performance and Governance Framework	Place Manager, Faith Ridgwick

Barnsley 2030

Barnsley - the place of possibilities

	• Future meetings will have an opening agenda item on 'General Overview of Performance' • Getting the balance right between the numbers and the narrative (i.e., quantitative versus qualitative) • Looking at the measures within each theme – currently final DRAFT stage. Seeking feedback as to refinement; are we covering the correct things? • Final sign-off sought in December		
8	**Performance Reporting Mechanism** • Demo of the proposed Power BI outputs • Discussion on gathering data from all stakeholders involved. How best to do this from a technical/practical point of view?	Malachi Rangecroft	
9	**Delivery Plans; Embedding the Work (The 'So What'?)** • Draft structure / content of our Delivery Plans • Example for Growing Barnsley – feedback appreciated outside of this meeting • Final sign-off for this, and the other Delivery Plans, sought in December	Place Manager	
10	**Round Robin Updates** Key Updates and Messages from all Board members	All	
11	**Forward Plan** Items for consideration at future meetings:	Chair	
12	**Key Messages and AOB** Opportunity to raise key messages and any other business	Chair; All	

Item 11 Forward Plan table:

Item	Lead	Date
Outcomes, Measures and Targets (Final Sign Off)	Place Manager	6 December
Delivery Plans (Final Sign Off)	Place Manager	6 December
Performance Deep Dive 1	Healthy Barnsley	6 December
Performance Deep Dive 2	Growing Barnsley	6 December