

GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL HELD ON WEDNESDAY, 19th APRIL 2023, 7.30 PM, FOUNTAIN VILLAGE PUB FUNCTION ROOM

PRESENT; Councillors Edmondson, Berry, Ogden; A. Murphy (Clerk)

1. TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE.

Noted – Councillor Guest apologised for absence.

2. TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

Noted – no declarations made.

3. TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8TH MARCH 2023.

Resolved – the minutes were confirmed as accurate and signed by the Chairman.

4. TO RECEIVE INFORMATION ON ANY ONGOING ISSUES.

Noted – no issues raised.

5. TO ADJOURN THE BUSINESS OF THE MEETING TO RECEIVE COMMENT AND QUESTIONS FROM MEMBERS OF THE PUBLIC ON AGENDA ITEMS.

Noted – no members of public at the meeting but a Councillor had been approached prior to the meeting about street parties/events for the Coronation.

6. TO RECEIVE AND CONSIDER ANY PLANNING APPLICATIONS SINCE THE LAST MEETING.

6.1 2023/0180 FIRST FLOOR EXTENSION OVER EXISTING GARAGE, SUMMERFORD, INGBIRCHWORTH.

6.2 2023/0204 SINGLE STOREY SIDE EXTENSION, SUMMERFORD, INGBIRCHWORTH.

Resolved – no comments from Parish Council.

7. TO RECEIVE AND CONSIDER MATTERS RELATING TO PARKING ON WELLTHORNE LANE.

Noted – Councillor Berry has contacted Yorkshire Water again to arrange a meeting date to progress parking provision.

8. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE CORONATION OF KING CHARLES III AND THE 'BIG LUNCH' COMMUNITY EVENTS.

Noted – Councillor Ogden pointed out the lack of suitable facilities in the village to provide this, also nowhere to hang bunting.

9. TO RECEIVE AND CONSIDER MATTERS RELATING TO THE RECREATION FIELD

9.1 MEMORIAL PLAQUE FOR THE PLATINUM JUBILEE FRUIT TREE ORCHARD.

Noted – Councillor Edmondson had a cost provided for the plaque design presented at the last meeting, this came in at a minimum of £2,500. This amount is not in the current budget and is

more than the Council wanted to spend on this type of item. Resolved – this item will not be ordered.

9.2 BENCH TO COMMEMORATE THE CORONATION OF HM KING CHARLES III.

Noted – Councillor Berry proposed that as the memorial plaque was no longer being purchased, two commemorative benches could be purchased, including one to commemorate the reign of the late Queen Elizabeth II. Benches could be situated at opposite ends of the village.

Resolved – Councillors agreed to Councillor Berry's proposal. Clerk to email information from bench suppliers to all Councillors for consideration. Purchase cost up to a maximum of £1200 including VAT agreed in principle. Purchase made using s137 Community benefit power. Councillors to agree designs and pass these to the Clerk to order the items.

10. TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

10.1 TO RECEIVE AND CONSIDER MATTERS ABOUT ESTIMATES FOR GRASS CUTTING WORK.

Noted – Clerk contacted Twiggs to get a quote for grass cutting for 2024.

Resolved – Councillor Edmondson will meet a representative of Twiggs to show them areas to be cut.

10.2 TO NOTE THE CLERK RECEIVED A RESPONSE FROM THE COMPANY WHO DO MUGA MAINTENANCE WORK BUT IS STILL WAITING FOR A QUOTE.

Noted – Clerk received a quote for £1000 (excluding VAT) for all works identified in the 2022 inspection, all were low risk items. Seeking a further quote for specific items of work, to reduce cost and spread over multiple years.

10.3 TO RECEIVE AND CONSIDER MATTERS ABOUT VILLAGE MAINTENANCE AND GARDENING JOBS.

Noted – Councillor Edmondson noted that the self-employed gardener has started weeding / trimming around the war memorial, and they will do any strimming required. Residents who up to now very kindly did the strimming can let the gardener do this from now on. The contractor who is already doing repair work has been asked to look at repairing an extra bench found to be broken.

Resolved – Clerk to put a post on Community group facebook page asking residents to report any damaged benches/litter bins/picnic tables to the Clerk via email or telephone.

Noted – Council have had no recent information from Ingbirchworth petanque club about the timetable for the terrain construction, postponed from last year.

Resolved – Clerk to write to Mr. Hazeldine to ask if he can provide an update, either in person at a Council meeting or via some other means.

11. TO RECEIVE AND CONSIDER UPDATES MADE TO EXISTING POLICIES AND ANY NEW POLICIES:

11.1 GANDIPC-FINANCIAL-REGS-2023.DOCX (UPDATED)

11.2 GANDIPC-STANDING ORDERS-2023.DOCX (UPDATED)

11.3 GANDIPC-RISK-MANAGEMENT-DOC-2023.DOCX (UPDATED)

11.4 GANDIPC-COMPLAINTS-PROCEDURE-FOR-A-SMALLER-COUNCIL-2023.DOCX (NEW)

Resolved – updated and new policies accepted.

12. TO RECEIVE AND CONSIDER MATTERS RELATING TO REQUESTING TWO MORE COUNCILLOR POSITIONS FOR THE PARISH COUNCIL.

Noted – Clerk noted that a six-month Community governance review needs to be requested by the Chairman to proceed with this.

Resolved – matter to be revisited at a later meeting once the new Chairman has been elected at the May meeting.

13. TO CONSIDER MATTERS FOR REFERRAL TO BMBC HIGHWAYS AUTHORITY.

Noted – matter of potholes/damage to road on Wellthorne Lane/ Annat Royd junction, possibly because of construction vehicles accessing a works storage area and raised at the previous meeting, has been raised with BMBC highways. This is unlikely to go further as Councillor Edmondson identified that the planning conditions with Highways were met. Clerk responded to a member of public raising issues of poor parking on Annat Royd Lane and opposite the Summerford junction. Councillor Ogden noted that the same parking issues keep coming up and the Council needs to communicate better to residents what it has done and what it cannot do.

Resolved – Councillor Berry proposed holding a public meeting to address these recurring issues once some progress has been made with Yorkshire Water about provision of lay-by parking.

14. TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Noted – the volunteer litter pickers of the recreation field and the MUGA are having to give up, having very kindly done this for many years. Councillor Edmondson is asking for new volunteers to take this on.

15. TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted – flyer from Rural Watch (from South Yorkshire Police and Crime Commissioner) had been received by some residents, with dates for meetings in South Yorkshire.

Resolved – Councillor Berry will follow this up.

16. FINANCIAL MATTERS

16.1 TO NOTE THAT INTERNAL AUDIT STARTED ON APRIL 17TH.

Noted.

16.2 TO RECEIVE ACCOUNTS FOR PAYMENT AND NOTE INCOME RECEIVED.

19.04	#712	BL Lonestar Ltd	Hire of Fountain function room 19 th April 2023	£30.00
19.04	#713	Yorkshire Local Councils Associations	Membership subscription	£313.00
19.04	#714	Zurich Municipal	Annual insurance premium	£543.22
Income received				
31.03		NatWest Bank	Interest	£6.82

Debit card account payments made by Clerk

09.03	Aspli Safety Ltd	Two litter pickers plus, delivery fee.	£21.00
14.03	Post Office Ltd.	Postage stamps (8x 2 nd class) Plus, postage of election forms to a Cllr.	£6.49
21.03	Flowers by Jude	Flowers to recognise the service given by a former Cllr.	£30.00

16.3 TO RECEIVE AND NOTE BANK RECONCILIATION REPORT TO MARCH 30TH.

Resolved – bank reconciliation to March 31st verified and bank balance of £12,038.71 recorded.

16.4 TO RECEIVE AND CONSIDER THE FINAL (PREVIOUS YEAR) BUDGET MONITOR REPORT TO 30TH MARCH.

Noted – no comments made.

16.5 TO RECEIVE AND CONSIDER ACCOUNTS PAID BY DEBIT CARD BY THE CLERK, COUNCILLORS TO SIGN AND DATE THE PAYMENT CONFIRMATION SLIP TO CONFIRM NO DOUBLE PAYMENTS MADE.

Resolved – payments checked and approved.

16.6 TO RECEIVE AND CONSIDER THE BANK ACCOUNT MANDATE CHANGE FORM TO REMOVE A SIGNATORY.

Resolved – former Councillor Karle to be removed as signatory.

17. TO NOTE CORRESPONDENCE RECEIVED.

17.1 YLCA WHITE ROSE UPDATES/LAW AND GOVERNANCE BULLETINS (MAR/APR)

17.2 LAND REGISTRY – UPDATED TITLE DEEDS RECEIVED BY CLERK.

17.3 BMBC ELECTIONS OFFICER – NOTICE OF UNCONTESTED PARISH COUNCIL ELECTION SENT TO THE CLERK AFTER THE NOMINATION WINDOW CLOSED.

17.4 CLERK OF SOUTH YORKSHIRE RALLY COMPANY – LETTER ABOUT THE CLOSED ROAD RALLY IN DECEMBER.

Noted – Councillor Edmondson went to the meeting and raised the issue of spectator parking and how this would be managed in Ingbirchworth to avoid disruption. More meetings are planned by the organisers to discuss concerns.

17.5 TRAVEL SOUTH YORKSHIRE – CONFIRMATION THAT THE BUS SHELTER NEAR WELLTHORNE LANE BELONGS TO THE PARISH COUNCIL.

18. MEETING DATES

18.1 TO CONFIRM THAT THE ANNUAL PARISH COUNCIL MEETING DATE WILL BE 7.30PM ON WEDNESDAY MAY 17TH, 2023. THE ANNUAL PARISH MEETING WILL START BEFOREHAND AT 7.00PM.

Resolved – next meeting will be held on Wednesday May 17th, 2023.