

# **GUNTHWAITE AND INGBIRCHWORTH PARISH COUNCIL**

## **MINUTES OF THE MEETING OF THE COUNCIL HELD ON MONDAY, 18<sup>TH</sup> JANUARY 2021, ONLINE**

PRESENT; Councillors Edmondson, Karle, Berry, Ogden, Guest; A. Murphy (Clerk); 1 member of public

### **(1) APOLOGIES**

No apologies were received.

### **(2) DECLARATIONS OF INTEREST**

No declarations of interest made.

### **(3) TO AGREE AND SIGN THE LAST MINUTES DATED 7<sup>th</sup> December 2020**

Resolved – minutes accepted as true and correct record and signed by the chairman.

### **(4) TO RECEIVE INFORMATION ON THE FOLLOWING ONGOING ISSUES AND DECIDE FURTHER ACTION WHERE NECESSARY**

4.1 Noted – Clerk to confirm outcome of previous discussion with HMRC about the Council as an Employer registering for PAYE.

4.2 Noted – Residents Welcome pack. One hundred cards, envelopes and maps have been printed and are available. Councillors Edmondson and Ogden will upload and publicise a digital version on the Community facebook group. Councillors Berry, Guest and Karle will distribute the printed pack.

4.3 Noted – sack barrow for easier litter removal has been received, and is in use.

### **(5) TO ADJOURN THE MEETING SO MEMBERS OF THE PUBLIC CAN RAISE ITEMS FOR ATTENTION.**

Noted – member of public in attendance thanked the Council for provision of the sack barrow which is proving very useful.

### **(6) TO RECEIVE ANY PLANNING APPLICATIONS SINCE THE LAST MEETING**

Noted - no new applications have been notified since the last meeting.

### **(7) TO CONSIDER FOUNTAIN INN SITE**

7.1 Noted – the application was refused by the planning authority. It is with the developers to decide their next course of action; an appeal, a new proposal or 'walk away'.

7.2 Noted – the survey questionnaire was printed and ready to be distributed when new Covid restrictions came into force, so distribution by volunteers was put on hold. Councillor Edmondson

stated that community venue provision needs addressing, irrespective of the outcome of any new or amended application for the Fountain Inn site. Councillor Berry confirmed that the survey questionnaire was aimed at assessing the likely level of involvement and engagement with a community venue, and was not 'site specific'.

Resolved – community venue survey questionnaire distribution will be done when Covid restrictions allow.

(8) TO CONSIDER MATTERS FOR REFERRAL TO HIGHWAYS AUTHORITY.

Noted - no new issues to be raised with BMBC.

(9) TO CONSIDER MATTERS FOR REFERRAL TO NEIGHBOURHOOD SERVICES.

Noted – no matters for referral.

(10) TO CONSIDER MATTERS RELATING TO PUBLIC RIGHTS OF WAY AND PUBLIC OPEN SPACES.

Noted - Councillor Ogden has reported the overhanging tree at Sandbeds to BMBC.

Noted – Councillor Edmondson asked if anyone in the village could advise about better managing the Council's grasslands for wildlife (insects, wild flowers etc.) as well as for amenity. Councillor Karle stated that a resident has native species of plants they will donate if someone is willing to plant them. Councillor Guest pointed out that for this to succeed there needs to be more understanding of the species, habitats and mowing schedules required.

Resolved – Councillor Karle will find out more about the type of plants being offered.

Resolved – Councillor Ogden will find out about different management options from Twiggs Grounds Maintenance company.

10.1 To consider sites for pond creation by Wildscapes

Noted – Councillors Edmondson and Guest have approached different landowners about this, but have yet to receive any responses.

Resolved – Clerk will find out from Wildscapes if there is a deadline, and will suggest Annat Royd Quarry nature reserve as a suitable candidate site.

(11) TO CONSIDER THE ISSUE OF CAR PARKING ON WELLTHORNE LANE AND VISITOR NUMBERS TO INGBIRCHWORTH RESERVOIR.

Noted - Councillor Edmondson received a response from Yorkshire Water, they accept the issues raised as it has happened at a number of their sites, but feel the increased numbers are driven by Covid and have taken a 'wait and see' approach. Councillor Karle tried to contact the Police about badly parked cars, but could not get through to anyone at the time.

Resolved – Councillor Karle will continue to monitor numbers of parked cars to get a representative sample and pass the results to Councillor Berry to put into a presentable format. Councillor Edmondson will propose a meeting in March with BMBC, Yorkshire Water and the Police to find a way forward.

Noted – some (not all) customers of Yummy Yorkshire had caused litter problems in Ingbirchworth while walking to the reservoirs (before the current lockdown). Also the numbers were sufficient to cause concern to some residents who felt that Covid Tier rules were not being observed, and consequently did not feel safe leaving their homes at the same time. This issue has been much

reduced during lockdown but the concern is it will happen again if we go back to the Tier system. A balance needs to be found between keeping local businesses running, responsible behaviour by visitors, and the needs of residents.

Resolved –Councillor Guest will write to Yummy Yorkshire to raise concerns and ask if they can help to address some of the less welcome visitor behaviour issues that have arisen.

(12) TO RECEIVE AND CONSIDER CRIME AND SAFETY MATTERS.

Noted - Councillor Karle asked BMBC about possibility of CCTV being installed, but this is unlikely to be a priority for Gunthwaite and Ingbirchworth as it is not deemed a crime hotspot. CCTV is expensive to install so this will not be pursued further.

(13) TO CONSIDER REFURBISHMENT AND USE OF FORMER BT TELEPHONE BOX

Noted – Councillor Ogden has still to speak with Mr. Turner.

(14) TO CONSIDER FINANCIAL MATTERS

14.1 Ten accounts were put forward for payment and the necessary cheques drawn and signed

Noted – first two accounts were approved in December, but in the wrong part of the meeting. These have been included again in the correct part of the meeting to ensure a lawful decision was made.

599	Amanda Murphy	Salary (Oct 12 <sup>th</sup> – Dec 31 <sup>st</sup> )	£390.96
600	Amanda Murphy	Training reimbursement	£48.00
621	DA Edmondson	3 Zoom licences (Nov, Dec, Jan)	£43.17
622	DA Edmondson	Manhole cover, sand & cement for recreation ground	£104.94
623	DA Edmondson	Chairman's allowance Oct-Dec	£13.00
624	D Berry	Resident welcome pack printing	£135.00
625	P Ogden	Sack barrow for litter collection	£14.95
626	Denby Dale Lions	Christmas Light switch on (donation)/Santa Sleigh	£50.00
627	Shepley Band	Christmas Light switch on (donation)	£30.00
628	Amanda Murphy	Printer Toner	£18.48

14.2 to consider and agree precept for 2021/22

Noted – Councillors Edmondson and Berry noted that the Council's reserves are higher than the guidelines require, but with the aim this year of coming up with options for a new community venue, expectation is that this effort will require funding.

Resolved – Precept will be kept at the same level as the previous year.

14.3 to consider appointment of Year-End internal auditor

Resolved – Town Parish Audit based in Hebden Bridge will be asked to do the internal Audit.

14.4 to note change of bank mandate

Noted - Clerk, Councillors Ogden and Berry confirmed as signatories on Council bank accounts

14.5 to consider proposal for Clerk training in Year End accounting process.

Resolved – Clerk to book training at Cost of £30.

(15) To note Correspondence received

15.1 YLCA White Rose Update December

15.2 Outdoor play equipment/outdoor gym catalogues

(16) To consider proposed meeting dates in 2021.

Resolved – meeting dates for rest of year are March 1<sup>st</sup>, April 12<sup>th</sup>, May 24<sup>th</sup>, July 5<sup>th</sup>, Aug 16<sup>th</sup>, Sept 27<sup>th</sup>, Nov 8<sup>th</sup>, Dec 20<sup>th</sup>

Noted – Councillor Karle requested following agenda items for the next meeting  
Parish Council to look into funding

- wool for knitted poppies for a Remembrance Day cross for the village
- small snow plough to be kept locally to clear side streets